

**City of Elsberry
Regular Session
January 13, 2026
Elsberry City Hall**

The Board of Aldermen of the City of Elsberry met on the evening of the above date at Elsberry City Hall, 6:30pm. Mayor Wilch presided over the meeting. Present were Alderman Harper, Alderman Bange, Alderman Rockwell, Alderman Claussen, Alderman Meyer, Alderman Hunter, City Clerk Rachel Reed, and City Collector Tammy Ridings. Also present was Lucas Drullinger of Alliance Water Resources.

Mayor Wilch called the meeting to order. The pledge of Allegiance was said and roll call deemed a quorum present.

Reading and acting are unapproved minutes from previous meetings

Alderman Rockwell made motion to approve the unapproved minutes.
Alderman Meyer seconded the motion.

Harper-yes, Bange-yes, Rockwell-yes, Claussen-yes, Meyer-yes, Hunter-yes

Motion Carried.

Reading of unpaid bills approval to pay report

Alderman Harper made motion to approve the unapproved minutes.
Alderman Meyer seconded the motion.

Harper-yes, Bange-yes, Rockwell-yes, Claussen-yes, Meyer-yes, Hunter-yes

Motion Carried.

Project updates

Boonslick Regional Planning- no new information

USDA- No new information

Cochran- The project is still moving ahead of schedule. The I & I study is with USDA engineer.

PETITIONS, REMONSTRANCES, COMPLAINTS AND REQUESTS AND THE HEARING OF ANY PERSON OR GROUP DESIRING TO ADDRESS THE BOARD, EACH OF WHOM HAVE FILED PRIOR REQUESTS TO BE PLACED ON THE AGENDA IN COMPLIANCE WITH CITY CODE 24.105

Sue Beck- Request for update of PFAS. Ms. Beck would like an update on the PFAS settlement. Mayor Wilch let her know that it is still with the Attorney.

Public Hearing as required by law

No public hearing

ACTING ON UNFINISHED BUSINESS

No unfinished business

NEW BUSINESS

New Tires for the Dodge Charger

Chief Walter has provided three bids for 2 new tires for the Dodge Charger. The bids are from Buds Auto, Jackson's Automotive and Plaza Tire Service.

Alderman Rockwell made a motion to approve purchasing the tires from Bud's Auto for \$ 453.36.

Alderman Claussen seconded the motion

Roll call vote

Alderman Harper-yes, Alderman Bange-yes, Alderman Rockwell-yes, Alderman Claussen-yes, Alderman Meyer-yes, Alderman Hunter-yes,

Motion carried.

Purchasing stop sticks for the police department

Chief Walter provided 3 bids for stop stick. The bids were from Stop Stick and Galls. The Chief made the recommendation of going with the bid from Stop Stick at \$539 each.

Alderman Rockwell made a motion to purchase 4 stop sticks from Stop Stick for \$539 each. Alderman Meyer seconded the motion

Roll call vote

Alderman Bange-yes, Alderman Rockwell-yes, Alderman-Claussen-yes, Alderman Meyer-yes, Alderman Hunter-yes, Alderman Harper-yes,

Purchasing Ballistic Shield for the PD

Chief Walter provided four bids for a ballistic shield. The bids were from VISM, Galls, RTS, and Global Industrial. Chief Walter would like to go with lowest bid from VISM for \$709.99.

Alderman Rockwell made a motion to approve purchasing from VISM for \$709.99
Alderman Meyer seconded the motion.

Roll call vote

Alderman Rockwell-yes, Alderman Claussen-yes, Alderman Meyer-yes, Alderman Hunter-yes,
Alderman Harper-yes, Alderman Bange-yes

Motion carried.

Approval to publish financial statement in the Elsberry Democrat

Alderman Rockwell made a motion to approve publishing the financial statement in the Elsberry
Democrat.

Alderman Harper seconded the motion.

Roll call vote

Alderman Claussen-yes, Alderman Meyer-yes, Alderman Hunter-yes, Alderman Harper-yes,
Alderman Bange-yes, Alderman Rockwell-yes

Motion carried.

Pay Request #12 for KCI in the amount of \$308,133.44

Alderman Meyer made a motion to approve pay request #12 in the amount of \$308,133.44
Alderman Claussen seconded the motion

Roll call vote

Alderman Meyer-yes, Alderman Hunter-yes, Alderman Harper-yes, Alderman Bange-yes,
Alderman Claussen-yes, Alderman Meyer-yes

Motion carried.

READING OF BILLS REQUIRING ONLY A FINAL READING FOR PASSAGE
INTRODUCTION AND READING OF BILLS FOR PASSAGE

Bill 2026-01-001

AN ORDINANCE TO AMEND THE ELSBERRY CITY CODE BY AMENDING SECTIONS 110.010,
110.230, AND 110.350 TO RESTATE THE CURRENT RATES SO THAT THEY INCLUDE ALL
SEPARATELY STATED ANNUAL INCREASES PREVIOUSLY IMPOSED THROUGH 2026 FOR
WATER AND SEWER RATES; TO AFFIRM THAT THE SAME WATER RATE TO RECOVER THE

RURAL DEVELOPMENT LOAN FOR BOTH CITY AND NON-CITY USERS IS THE SAME; AND TO PROVIDE FOR UNIFORMITY OF DEFINITIONS.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ELSBERRY, MISSOURI, AS FOLLOWS:

SECTION 1: The Elsberry City Code is amended by replacing Section 110.350 with an updated Section 110.350 as follows:

“110.350 USER CHARGE RATES

1. The User Charge for each Unit within the City limits at which City Utility water service is supplied shall be as follows:

A base fee of \$21.61 per month. The base fee includes up to the first 1,000 gallons of water (or fraction thereof) provided to that Unit for that month. For example, if 800 gallons are used, the full base fee will be charged and is not prorated. An additional usage fee of \$10.39 per each additional thousand gallons (or fraction thereof) supplied to that Unit for that month shall be charged per month for water. For example, if 1,600 gallons are used in a month, the User will be charged the full base fee and one full additional charge without proration. This rate includes all of the 3% increases assessed pursuant to subsection 4, through and including January 2026.
2. The User Charge to each Unit outside the City limits at which the water is supplied shall be as follows:

A base fee of \$26.04 per month. The base fee includes up to the first 1,000 gallons of water (or fraction thereof) provided to that Unit for that month. For example, if 800 gallons are used, the full base fee will be charged and is not prorated. An additional usage fee of \$11.65 per each additional thousand gallons (or fraction thereof) supplied to that Unit for that month shall be charged per month for water. For example, if 1,600 gallons are used in a month, the User will be charged the full base fee and one full additional charge without proration. This rate includes all of the 3% increases assessed pursuant to subsection 4, through and including January 2026.
3. The User Charge for bulk sales of water at the City’s water plant facility shall be \$1.91 per hundred gallons or fraction thereof without proration.
4. On and after January, 1, 2011, the user charge (base fee and usage fee) provided in subparagraphs 1 through 3 above, shall be increased by three percent (3%) annually, effective as of January 1 of each year. However, the rate stated in subparagraph 1 already includes all of the 3% increases that have been imposed and including January 2026.
5. Beginning on the date of the closing on the water project bond(s) approved at the April 2010 election, the base fee for all Units shall be increased by an additional \$9.33 per month. The amounts stated in this subparagraph shall not be subject to the annual three percent increase.
7. The User occupying the Unit and the Unit Owner are jointly and severally liable for all User Charges for the Unit during the time they either own or occupy the Unit.

8. Nothing contained herein shall be construed to require the City to provide water to any location outside the City limits where water is not currently being provided.
9. User charges for water service shall not be prorated if the Unit is not occupied for a portion of the month.

(Ord. 4-1-2007; 6-1-2007; 1-1-2009; 07-2010-001; 2016-12-003; Ord. 2020-01-001; Ord 2025-01-001)

SECTION 2: The Elsberry City Code is amended by replacing Subsections 110.230.1 and 110.230.2 with updated Subsections 110.230.1 and 110.230.2 as follows:

“110.230 RATES TO BE CHARGED FOR SEWER UTILITY SERVICE

1. The User Charge for each Unit within the City limits at which City Utility sewer service is supplied shall be as follows:

A base fee of \$50.72 per month. The base fee includes up to the first 1,000 gallons of water (or fraction thereof) provided to that Unit for that month. For example, if 800 gallons are used, the full base fee will be charged and is not prorated. An additional usage fee of \$2.73 per each additional thousand gallons of water (or fraction thereof) supplied to that Unit for that month shall be charged per month. For example, if 1,600 gallons are used in a month, the User will be charged the full base fee and one full additional charge without proration. This rate includes all of the increases through and including January 2026.

2. The User Charge to each Unit outside the City limits at which City Utility sewer service is supplied shall be as follows:

A base fee of \$52.00 per month. The base fee includes up to the first 1,000 gallons of water (or fraction thereof) provided to that Unit for that month. For example, if 800 gallons are used, the full base fee will be charged and is not prorated. An additional usage fee of \$3.25 per each additional thousand gallons of water (or fraction thereof) supplied to that Unit for that month shall be charged per month. For example, if 1,600 gallons are used in a month, the User will be charged the full base fee and one full additional charge without proration. This rate includes all of the increases through and including January 2026.”

(Amend. Ord. 08-02-2007; 2010-08-003; 2016-12-001; 2019-03-002).

SECTION 3: The Elsberry City Code is amended by updating the definitions in 110.010 to include the following:

“§110.010 DEFINITIONS

As used in this Chapter, the following words shall have the following meanings.

“City User” shall mean any person, corporation, business entity, organization, association, or industrial, commercial, or institutional entity, or any other entity whatsoever, that is provided water or sewer services from the City's utility services (water, sewer, and/or solid waste removal) at a location within the Elsberry City limits.

“Commercial Users” shall mean any user of the City's utility services (water, sewer, and/or solid waste removal) that is not a Residential User. Commercial users shall pay the same rates as Out of City Users.

“Non-City User” shall mean any person, corporation, business entity, organization, association, or industrial, commercial, or institutional entity, or any other entity whatsoever, that is provided City's utility services (water, sewer, and/or solid waste removal) at a location outside the Elsberry City limits.

“Residential User” shall mean any user of the City's utility services (water, sewer, and/or solid waste removal) whose served Unit or parcel of real estate is used for domestic dwelling purposes only.

SECTION 4: Severability.

The provisions of this Ordinance shall be severable. In the event that any provision of this Ordinance is found by a court of competent jurisdiction to be unconstitutional, the remaining provisions of this Ordinance are valid unless the Court finds the valid provisions of this ordinance are so essentially and inseparably connected with, and so dependent upon, the void provision that it cannot be presumed that the Board of Aldermen would have enacted the valid provisions without the void ones or unless the Court finds that the valid provisions, standing alone, are incomplete and incapable of being executed in accordance with the legislative intent.

SECTION 5: Effective Upon Passage

This ordinance shall be in full force and effect from and after the date of its passage.

SECTION 6: Incorporation into the Municipal Code

The City Clerk shall incorporate the terms of this Ordinance into the official City of Elsberry Municipal Code with all due dispatch.

Read two times and passed this ____ day of _____ 2026.

The board considered Bill 2026-01-001

Alderman Rockwell made a motion to read bill 2026-01-001 2 times by title only

Alderman Harper seconded the motion

Roll call vote

Alderman Hunter-yes, Alderman Harper-yes, Alderman Bange-yes Alderman Rockwell-yes, Alderman Claussen-yes, Alderman Meyer-yes

Motion carried

Robert Guinness read bill 2026-01-001 2 times by title only

Alderman Rockwell made a motion to adopt bill 2026-01-001

Alderman Harper seconded the motion

Roll call vote

Alderman Harper-yes, Alderman Bange-yes, Alderman Rockwell-yes, Alderman Claussen-yes, Alderman Meyer-yes, Alderman Hunter-yes

Motion carried bill 2026-01-001 is adopted.

Bill 2026-01-002

AN ORDINANCE REGULATING APPLICATIONS FOR LIQUOR AND BUSINESS LICENSES BY AMENDING SECTIONS 50.030 AND OF 54.080 THE ELSBERRY CITY CODE.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ELSBERRY, MISSOURI, AS FOLLOWS:

SECTION 1: The Elsberry City Code is amended by adding Subsections 50.030.2.8 through 50.030.2.10; and 50.030.11 as follows:

“§50.030 APPLICATION FOR LICENSE.

2. All applications for licenses shall contain the following minimum information:
 8. Form of application. Be a written statement upon forms provided by the city license officer; such form shall include an affidavit, to be sworn to by the applicant before a notary public of this State.
 9. Contents of application. Require the disclosure of all information necessary to compliance with the City’s Liquor Ordinances and any other information which the city license officer shall find to be reasonably necessary to the fair administration of this Chapter.
 10. Payment of fees. Be accompanied by the full amount of the fees chargeable for such license. Whenever a license cannot be issued at the time the application for the same is made, the city license officer shall issue a receipt to the applicant for the money paid in advance, subject to the following condition: such receipt shall not be construed as the approval of the city license officer for the issuance of a license; nor shall it entitle or authorize the applicant to open or maintain any business contrary to the provisions of this Chapter.
11. By submitting the application the applicant authorizes the City to conduct background check of the applicant.
 1. The applicant shall execute a release for background checks and submit fingerprint impressions to assist in that background check. Any criminal background check conducted on applicants shall include any and all law enforcement agencies or divisions of the Federal, State or any municipal governments as the Liquor Commission determines to be necessary and appropriate. The applicant shall pay the fee for fingerprinting and the background check.
 2. Upon receipt of the fingerprints and the appropriate fees, the City Clerk will transmit the fingerprints either electronically or via mail to the Missouri State Highway Patrol, together with the appropriate fees (unless a satisfactory billing arrangement has been entered into between the City and Missouri State Highway Patrol). The Missouri State Highway Patrol will compare the subject's fingerprints against its criminal file and, if

necessary, submit the fingerprints to the Federal Bureau of Investigation for a comparison with nationwide records. The results of the Federal Bureau of Investigation check will be returned to the Missouri State Highway Patrol, which will disseminate the state and national results to the City.

3. The City shall render a fitness determination based upon the results of the criminal background check. In rendering a fitness determination, the City will decide whether the record subject has been convicted of, or is under pending indictment for: (a) a crime which bears upon his/her ability or fitness to serve in that capacity; or (b) any felony or a misdemeanor which involved force or threat of force, controlled substances, or was a sex-related offense.
4. A record subject may request and receive a copy of his/her criminal history record information from the City. Should the record subject seek to amend or correct his/her record, he/she must contact the Missouri State Highway Patrol for a Missouri state record or the Federal Bureau of Investigation for records from other jurisdictions maintained in its file.
5. All criminal record check information shall be confidential and any person who discloses the information beyond the scope of the purposes allowed in this Ordinance is guilty of a class A misdemeanor.”

SECTION 2: The Elsberry City Code is amended by adding Subsection 54.080.6 as follows:

“§54.080. PROCEDURE FOR ISSUANCE OF LICENSE

6. The Applicant shall comply with all background check requirements that apply to liquor license applicants.”

SECTION 3: Severability. The provisions of this Ordinance shall be severable. In the event that any provision of this Ordinance is found by a court of competent jurisdiction to be unconstitutional, the remaining provisions of this Ordinance are valid unless the Court finds the valid provisions of this ordinance are so essentially and inseparably connected with, and so dependent upon, the void provision that it cannot be presumed that the Board of Aldermen would have enacted the valid provisions without the void ones or unless the Court finds that the valid provisions, standing alone, are incomplete and incapable of being executed in accordance with the legislative intent.

SECTION 4. Repeal of Conflicting Ordinances. All ordinances and parts of ordinances in conflict herewith are hereby repealed.

SECTION 5: Effective Upon Passage. This ordinance shall be in full force and effect from and after the date of its passage.

SECTION 6: Incorporation into the Municipal Code. The City Clerk shall incorporate the terms of this Ordinance into the official City of Elsberry Municipal Code with all due dispatch.

Read two times and passed this ____ day of _____ 2026.

The board considered bill 2026-01-002

Alderman Rockwell made a motion to read bill 2026-01-002 2 times by title only.

Alderman Harper seconded the motion

Roll call vote

Alderman Bange-yes, Alderman Rockwell-yes, Alderman Claussen-yes, Alderman Meyer-yes, Alderman Hunter-yes, Alderman Harper-yes

Motion carried

Rob Guinness read bill 2026-01-002 2 times by title only

Alderman Harper made a motion to adopt bill 2026-01-002

Alderman Meyer seconded the motion

Roll call vote

Alderman Harper-yes, Alderman Bange-yes, Alderman Rockwell-yes, Alderman Claussen-yes, Alderman Meyer-yes, Alderman Hunter-yes

Motion carried. Bill 2026-01-002 adopted.

Bill 2026-01-003

AN ORDINANCE TO REGULATE PLACEMENT OF VETERAN MEMORIAL PLAQUES IN THE ELSBERRY CITY CEMETERY BY AMENDING SUBSECTION 35.340.10 TO THE ELSBERRY CITY CODE.

BE IT ORDAINED BY THE BOARD OF THE CITY OF ELSBERRY, MISSOURI THAT THE MUNICIPAL CODE OF THE CITY OF ELSBERRY, MISSOURI BE AMENDED AS FOLLOWS:

SECTION 1: The Elsberry City Code is amended by amending Subsection 10 to Section 35.340 as follows:

“§35.340 PLACEMENT AND STANDARDS FOR MARKERS

There may be placed on each grave in the City Cemetery a headstone marker and footstone marker that comply with this Chapter.

.....

10. Veterans' memorial plaques may also be placed on the grave site. It shall be placed either as a footstone, or as a headstone. If it is placed as a footstone, it shall be securely affixed to a pre-cast concrete foundation of at least 4" thick and that will allow a minimum of a three inch border around all sides of the plaque. It shall be installed so that it is flush with the surrounding ground level. If it is installed as a headstone, it can be installed in the same method as a footstone, or securely affixed to a vertical headstone. The City's normal marker and inspection fee, the installer's installation costs shall be paid by the person requesting its placement.”

SECTION 2: Severability. The provisions of this Ordinance shall be severable. In the event that any provision of this Ordinance is found by a court of competent jurisdiction to be unconstitutional, the remaining provisions of this Ordinance are valid unless the Court finds the valid provisions of this ordinance are so essentially and inseparably connected with, and so dependent upon, the void provision

that it cannot be presumed that the Board of Aldermen would have enacted the valid provisions without the void ones or unless the Court finds that the valid provisions, standing alone, are incomplete and incapable of being executed in accordance with the legislative intent.

SECTION 3. Repeal of Conflicting Ordinances. All ordinances and parts of ordinances in conflict herewith are hereby repealed.

SECTION 4: Effective Upon Passage. This ordinance shall be in full force and effect from and after the date of its passage.

SECTION 5: Incorporation into the Municipal Code. The City Clerk shall incorporate the terms of this Ordinance into the official City of Elsberry City Code with all due dispatch.

Read two times and passed this ____ day of _____, 2026.

The board considered bill 2026-01-003

Alderman Harper made a motion to read bill 2026-01-003 2 times by title only.

Alderman Rockwell seconded the motion

Roll call vote

Alderman Hunter-yes, Alderman Meyer-yes, Alderman Claussen-yes, Alderman Rockwell-yes, Alderman Bange-yes, Alderman Rockwell-yes

Motion carried.

Rob Guinness read bill 2026-01-003 2 times by title only

Alderman Meyer made a motion to adopt bill 2026-01-003

Alderman Rockwell seconded the motion.

Roll call vote

Alderman Claussen-yes, Alderman Meyer-yes, Alderman Hunter-yes, Alderman Harper-yes, Alderman Bange-yes, Alderman Rockwell-yes

Motion Carried. Bill 2026-01-003 is adopted.

RESOLUTIONS WHICH REQUIRE ACTION OF THE BOARD

REPORTS OF SPECIAL BOARDS AND COMMITTEES

Library- nothing to report

Cemetery/Parks- nothing to report

Infrastructure- nothing to report

Emergency Services-nothing to report

Long Term Recovery- Sandbags are being torn by animals

REPORTS OF ALDERMAN AND MAYOR

Mayor Wilch- nothing to report

Alderman Harper- nothing report

Alderman Bange- nothing to report

Alderman Rockwell- nothing to report

Alderman Claussen- nothing to report

Alderman Meyer- nothing to report

Alderman Nora Hunter – nothing to report

REPORTS OF CITY DEPARTMENTS AND OFFICERS

City Attorney Robert Guinness- nothing to report

Alliance Water Resources – Nothing to report.

Police Chief Chris Walter-Chief Walter went over his monthly report.

City Clerk Rachel Reed- Rachel Reed let the board know that the ordinances will be on the website 24 hours before the meetings along with the agenda. She also let the board know that they has a meeting with DNR about starting the grant for PFAS.

City Collector Tammy Ridings- Nothing to report

City Treasurer Lisa Grumich-Nothing to report

MISCELLANEOUS BUSINESS

None

PUBLIC COMMENT BY ANY PERSON OR GROUP DESIRING TO ADDRESS THE BOARD WHO HAS NOT FILED A PRIOR REQUEST TO BE PLACED ON THE AGENDA IN COMPLIANCE WITH CITY CODE 24.105

There was no public comment.

ADJOURNMENT

Alderman Harper made a motion to adjourn.

Alderman Rockwell seconded that motion.

Harper-yes, Bange-yes, Rockwell-yes, Claussen-yes, Meyer-yes, Hunter-yes

Nayes-0

Motion carried.

Open session adjourned at 6:59 pm

