

**City of Elsberry  
Regular Session  
December 8th, 2020  
Elsberry City Hall**

The Board of Aldermen of the City of Elsberry met on the evening of the above date at Elsberry City Hall, 6:30pm. Mayor Short presided over the meeting. Present were Alderman Taylor, Alderman Davis, Alderman Harper, Alderman Robinson, Alderman Rockwell, City Attorney Rob Guinness, City Clerk Rachel Reed, City Treasurer Tammy Sharpe, City Collector Nicole Castleberry and Chief Randy Davis. Also present were Justin Reaves and Ron Smith of Alliance Water Resources. Alderman Miller was unable to attend.

Alderman Rockwell asked to amend the agenda to include the tractor lease and tree removal  
Alderman Harper made a motion to amend the agenda to include the tractor lease and tree removal.

Alderman Davis seconded the motion

AYES – Alderman Taylor, Alderman Harper, Alderman Davis, Alderman Robinson, Alderman Rockwell

NAYES-0

Absent-1

Motion carried

**Reading and acting are unapproved minutes from previous meetings**

Alderman Harper made motion to approve the unapproved minutes

Alderman Taylor seconded the motion

AYES – Alderman Taylor, Alderman Harper, Alderman Davis, Alderman Robinson, Alderman Rockwell

NAYES-0

Absent-1

Motion carried

**Reading of unpaid bills approval to pay report**

Alderman Davis made a motion to pay unpaid bills

Alderman Harper seconded the motion

AYES – Alderman Taylor, Alderman Harper, Alderman Davis, Alderman Robinson, Alderman Rockwell

NAYES-0

Absent-1

Motion carried

**Project updates**

Nothing from Boonslick Regional Planning

Michael Hartman let Mayor Short know that they are just waiting on the final document from Rob Guinness

Nothing from Meco

**PETITIONS, REMONSTRANCES, COMPLAINTS AND REQUESTS AND THE HEARING OF ANY PERSON OR GROUP DESIRING TO ADDRESS THE BOARD, EACH OF WHOM HAVE FILED PRIOR REQUESTS TO BE PLACED ON THE AGENDA IN COMPLIANCE WITH CITY CODE 24.105**

Olive Sadler- Water bill complaint.

This was taken care of prior to the meeting, but she would like to ask the board for a payment arrangement.

Alderman Rockwell made a motion to let them make a payment plan up to 6 months after we get the final leak amount

Alderman Harper seconded motion

AYES – Alderman Taylor, Alderman Harper, Alderman Davis, Alderman Robinson, Alderman Rockwell

NAYES-0

Absent-1

Motion carried

**PUBLIC HEARING A REQUIRED BY LAW OR ORDINANCE**

No Public Hearings

**ACTING ON UNFINISHED BUSINESS**

**Alliance Contract**

Alliance has a proposed contract extension which includes adding an extra person and implementing the GIS mapping. The infrastructure committee recommends moving forward with the contract. Rob Guinness had a few concerns about the proposed contract. Rob did not

get a copy of the contract from Alliance. Mayor Short would like to move on to the next item while Rob looks it over and then come back to it.

### **Tractor Lease**

Justin Reaves would like to lease a tractor from John Deere. The lease is for one year. The tractor will be under warranty. There is damage insurance with the plan but if something does happen the City would be responsible for the \$500 deductible. The current tractor will not make it though the year. The infrastructure committee recommends leasing the tractor.

Alderman Rockwell made a motion to lease the tractor from John Deere for \$6500

Alderman Harper seconded the motion

AYES – Alderman Taylor, Alderman Harper, Alderman Davis, Alderman Robinson, Alderman Rockwell

NAYES-0

Absent-1

Motion carried

### **Tree Removal**

Mayor Short said that him and Justin drove around and looked at trees that needed to come down. Justin provided a list of prices from Kelly Skaggs for all the trees that need to be removed. The total for the removal of all the trees is \$10600. Mayor Short states that there is money left in the budget that could be used for this. The infrastructure committee recommends taking down the two trees at 203 N 5<sup>th</sup> for \$4500 St if we can legally do so. Rob Guinness would be more comfortable if the homeowners signed off on the trees coming down. Alderman Davis asked if we could recoup any of that money. Rob said that we can ask.

Alderman Rockwell made motion to send an abatement letter to the homeowners to have them take them down and if they do not the city will take them down after 10 days.

Alderman Harper seconded the motion

AYES – Alderman Taylor, Alderman Harper, Alderman Davis, Alderman Robinson, Alderman Rockwell

NAYES-0

Absent-1

Motion carried

### **Moving Storage units**

The infrastructure committee would like to recommend Justin reaching out to the moving company to see if the City can sign a waiver saying the moving company is not responsible for damaging the contents.

Alderman Harper made motion to have Justin reach out and see if a waiver can be signed and if they agree Mayor Short can sign the waiver

Alderman Rockwell seconded the motion

AYES – Alderman Taylor, Alderman Harper, Alderman Davis, Alderman Robinson, Alderman Rockwell

NAYES-0

Absent-1

Motion carried

### **Building Inspector Position**

The infrastructure committee would like to recommend suspending occupancy inspections until we make a new requirement list and hire a new inspector. Mayor Short would then issue building permits until the new inspector is hired. Pam Stewart asked about the cemetery and what she should tell people about placing headstones.

Alderman Rockwell made a motion to suspend occupancy inspections and headstone placement until we get a new list and inspector hired

Alderman Taylor seconded the motion

AYES – Alderman Taylor, Alderman Harper, Alderman Davis, Alderman Robinson, Alderman Rockwell

NAYES-0

Absent-1

Motion carried

Alderman Taylor moved to appoint Mayor Short as the building official

Alderman Harper seconded the motion

AYES – Alderman Taylor, Alderman Harper, Alderman Davis, Alderman Robinson, Alderman Rockwell

NAYES-0

Absent-1

Motion carried

Mayor Short went back to the Alliance Contract. Rob Guinness would like to see a better agreement with more specific terms. Ron Smith said he would be happy to sit down with Rob and work out an acceptable contract. The board would like to schedule a special meeting for December 15<sup>th</sup> at 5:30 pm

## **NEW BUSINESS**

### **Budget 2021**

Mayor Short said that City Clerk prepared the 2021 budget and as it sits right now it is balanced. This budget includes all items that were asked for by different departments. City Clerk Rachel Reed gave a quick overview of the budget. The breakdown for the Alliance payment would change so that more would come from sewer since the new employee would primarily be for sewer. The police officers would get a raise to \$19 per hour. Pam would go up to the same as the other part time employees which is \$16 per hour. There would also be a 5% increase for the City Clerk and the Collector. The emergency services budget includes a new vehicle.

Alderman Rockwell made a motion to approve the proposed 2021 budget

Alderman Taylor seconded the motion

AYES – Alderman Taylor, Alderman Harper, Alderman Davis, Alderman Robinson, Alderman Rockwell

NAYES-0

Absent-1

Motion carried

## **READING OF BILLS REQUIRING ONLY A FINAL READING FOR PASSAGE**

None

## **INTRODUCTION AND READING OF BILLS FOR PASSAGE**

### **Bill 2020-11-001**

AN ORDINANCE OF THE CITY OF ELSBERRY, MISSOURI,, TO AUTHORIZE THE CITY TO ENTER INTO, AND THE MAYOR TO EXECUTE ON BEHALF OF THE CITY, AND AGREEMENT WITH ALLIANCE WATER RESOURCES, INC. FOR THE OPERATION OF ELSBERRY’S PUBLIC WORKS FUNCTIONS

Alderman Harper made a motion to table this ordinance

Alderman Taylor seconded the motion

**Bill 2020-12-001**

AN ORDINANCE TO PROVIDE FOR PERSONNEL PROBATIONARY PERIODS  
BY REPLACING SECTION 23.010 OF THE ELSBERRY MUNICIPAL CODE WITH  
A NEW SECTION 23.010.

Alderman Taylor made a motion read 2 times by title only

Alderman Harper seconded the motion

Roll Call Vote

Alderman Taylor-yes, Alderman Harper-yes, Alderman-Rockwell- yes, Alderman Davis-yes,  
Alderman Robinson-yes Alderman Miller- absent

Motion carried

City Attorney Robert Guinness read 2 times buy title only

Alderman Davis made a motion to adopt the ordinance

Alderman Harper seconded the motion

Roll Call Vote

Alderman Harper, Alderman Rockwell- yes, Alderman Davis-yes, Alderman Robinson,  
Alderman Taylor-yes Alderman Miller-absent

Motion carried

**Bill 2020-12-002**

AN ORDINANCE OF THE CITY OF ELSBERRY, MISSOURI, CALLING FOR  
MUNICIPAL ELECTIONS ON APRIL 6, 2021

Alderman Harper made a motion to read two times by title only

Alderman Taylor seconded the motion

Roll Call vote

Alderman Robinson-yes, Alderman Davis- yes, Alderman Harper-yes, Alderman-Rockwell,  
Alderman Taylor-yes Alderman Miller- absent

Motion carried

City Attorney Robert Guinness read 2 times buy title only

Alderman Taylor made a motion to adopt

Alderman Davis seconded the motion\

Roll Call vote

Alderman Davis-yes, Alderman Taylor-yes, Alderman Robinson-yes, Alderman Rockwell-yes,  
Alderman Harper-yes Alderman Miller- absent

Motion carried

### **RESOLUTIONS WHICH REQUIRE ACTION OF THE BOARD**

None

### **REPORTS OF SPECIAL BOARDS AND COMMITTEES**

**Library**- nothing to report

**Cemetery**-nothing to report

**Infrastructure**- nothing to report

**Emergency Services**- nothing to report

**Page Branch Park**- nothing to report

**Old Glory Jubilee**- nothing to report

**Tree Board**- nothing to report

### **REPORTS OF ALDERMAN AND MAYOR**

**Mayor Short**- would like to wish everyone a Merry Christmas

**Alderman Miller**- absent

**Alderman Taylor**- Merry Christmas to everyone.

**Alderman Harper**- thanked Justin for helping her with a water issue

**Alderman Robinson**-nothing to report

**Alderman Davis**-nothing to report

**Alderman Rockwell**-nothing to report

### **REPORTS OF CITY DEPARTMENTS AND OFFICERS**

**City Attorney Robert Guinness**- would like to the board to consider going out for bids to clean up the Bailey Street property

Alderman Harper made a motion to go out for bids on cleaning up the Bailey property

Alderman Taylor seconded the motion

AYES – Alderman Taylor, Alderman Harper, Alderman Davis, Alderman Robinson, Alderman Rockwell

NAYES-0

Absent-1

Motion carried

**Alliance Manager Justin Reaves-** Justin said that we had our DNR inspection and DNR was very happy with the plant and out paperwork.

**Police Chief Randy Davis-** The police department is not accredited with POST

**City Clerk Rachel Reed-** Theresa Jones is quitting at the end of the year

**City Treasurer Tammy Sharpe-** It has been a good 27 years. Mayor Short thanked her for her service

**City Collector Nicole Castleberry-** wrong date on the bills

### **MISCELLANEOUS BUSINESS**

None

### **PUBLIC COMMENT BY ANY PERSON OR GROUP DESIRING TO ADDRESS THE BOARD WHO HAS NOT FILED A PRIOR REQUEST TO BE PLACED ON THE AGENDA IN COMPLIANCE WITH CITY CODE 24.105**

### **VOTE TO TAKE UP BUSINESS TO BE CONDUCTED IN CLOSED SESSION**

Alderman Rockwell made a motion to go into closed session pursuant to RSMo section 610.021(3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded. (13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, and (14) Records which are protected from disclosure by law

Alderman Harper seconded the motion

Roll call vote

Alderman Rockwell-yes, Alderman Harper-yes, Alderman Davis-yes, Alderman Robinson -yes  
Alderman Taylor-yes Alderman Miller-absent

Motion Carried

Closed Session started at 7:51 P.M.

### **Resume Open session**

Mayor Short resumed open session at 8:43 P.M.

**ADJOURNMENT**

Alderman Rockwell made a motion to adjourn.

Alderman Harper seconded that motion.

Roll call vote

Alderman Davis-yes, Alderman Rockwell-yes, Alderman Taylor-yes, Alderman Robinson-yes,  
Alderman Harper-no, Alderman Davis

AYES-4

NAYS-1

Absent1

Motion carried

Open session meeting was adjourned at 8:43 P.M.

